



**नई कोशिश नई आशाएं**

**Confederation of**

**Bahadurgarh Industries**

**"Representing the industrial areas of district Jhajjar"**





**COBI**  
नई कोशिश नई आशाएं

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## Governing Body Meeting

COBI Governing Body Meeting was held on 07/10/2022 in which various issues regarding the common problems of industries of Jhajjar district were discussed and some important decisions were taken in order to get those issues resolved.









## **COBI delegation met SDM Bahadurgarh Sh. Anil Kumar Yadav and discussed various issues in the industry**

Mr. Yadav gave a positive response and promised to visit us to discuss all the issues in detail.





## **Confederation of Bahadurgarh Industries (COBI) successfully organized a seminar**

COBI organized a seminar addressed by Advocate Sh. R.B. Yadav Ji. Main topics of discussion were-

1. Payment of bonuses for industry workers.
2. Management of Industrial waste.











## COBI welcomes new members by installing membership boards and giving membership certificate









## **Introduction of Prayaas Scheme Initiated by EPFO**

Confederation of Bahadurgarh Industries (COBI) took an initiative on the behalf of EPFO to make it easy for the industrialists as well as the employees to understand the PRAYAAS SCHEME introduced by the government in order to minimise the trouble of the employees to get their pension after retirement.







## Confederation of Bahadurgarh Industries

Regn. No. HR015202100075

A SOCIETY REGISTERED UNDER HARYANA REGISTRATION AND REGULATION OF SOCIETIES ACT, 2012

Representing all the Industrial Areas of Distt. Jhajjar, Haryana

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COBI/2022-23/10/09

Date: 21.10.2022

Dear industrialists,

### Subject- Provident Fund – Prayaas Scheme

Sir/ Ma'am,

Confederation of Bahadurgarh Industries (COBI) works as an intermediate between the industries and the government. The motive of COBI is to take care of the grievances so that all the troubles of the industrialist should reach the appropriate Government Department. We would like to take an initiative on the behalf of EPFO and try to make it easy for the industrialists as well as the employees to understand the PRAYAAS SCHEME introduced by the government in order to minimise the trouble of the employees to get their pension after retirement.

The employees could withdraw the entire PF amount after they retire by applying to the EPFO. They could apply for PF withdrawal either physically or online. After applying for withdrawal of PF, the employees had to wait to receive the PF amount. They had to wait long to receive their pension and would get the amount after retirement.

Additionally, the employees had to face a lot of trouble to get their pension after retirement. They had to visit the regional PF offices after retirement with their pension papers. They also had to visit the company to get all the pension-related documents.

Thus, EPFO undertook the initiative to release pension on the day of superannuation (retirement) to the employees enrolled with EPFO called 'Prayaas'. After introducing this scheme, the employees will get the convenience of receiving the pension order on the same day of retirement by submitting pension papers with the company a few days before the retirement.

### **PRAYAAS SCHEME**

The EPFO (Employees Provident Fund Organisation) is a statutory body established by the government of India. It has taken several policies and digital initiatives during the COVID-19 pandemic to ensure uninterrupted service delivery of its services to its subscribers. One such initiative of the EPFO to help the subscribers is the Prayaas scheme.

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AKM Tower, Ground Floor, Plot No. 18B/2, Ganapati Dham Industrial Area, Bahadurgarh, Distt. Jhajjar, Haryana - 124507





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The Prayaas scheme is an endeavour of the EPFO to release the employee's pension amount, i.e. PF (Provident Fund) amount, on the day of his/her superannuation. The employer and employee contribute 12% of the employee's basic salary to the PF fund every month till the employee is employed in the organisation.

The EPFO provides interest on the amount deposited in PF accounts on an annual basis. The EPFO subscribers/employees can withdraw their PF funds post-retirement or when they are unemployed for more than one month.

### Procedure under the Prayaas Scheme

To receive the pension on the day of retirement, the employees and employers need to start the documentation procedure early for seamless implementation. The employees must update the online profile, KYC and add e-nominations. The retiring employees have to submit pension claims in every respect to the company.

The company should pay the PF contribution due for the retirement month in advance and file the required pension claims with the necessary documents with the PF office. They must file ECR (Electronic Challan cum Return) before the 15th of the month in which the employee is retiring and submit Form-10D with required documents to the PF office so that they can complete formalities on time and hand over the Pension Payment Order (PPO) on the day of the employee's retirement or superannuation.

Once the EPFO issues the pension order on the date of retirement, the employee's pension will be regularly routed through the subscriber's (employees) bank account by the EPFO. The employees can also submit the online life certificate issued after retirement at any time of the year as per their convenience.

### Benefits of the Prayaas Scheme

- The biggest benefit of the Prayaas scheme is that the subscribers of the Employee Provident Scheme (EPS) will receive their pension on the day of retirement.
- The employees can easily and quickly get their pension on the retirement date by submitting the pension papers with the EPFO.
- It will save the employees' time as they and their relatives do not have to wait and follow up with the PF or company to clear their dues and get the pension.

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- The retired employees need not visit the PF office and the company to complete the documentation process for pension withdrawal.
- The employees can enjoy retired life by receiving their pension on the same day of retirement.
- The employees do not have to deal with the lengthy documentation processes and waiting period to receive their pension after completing the documentation process.

Regards

*Pardeep Koul*



**Pardeep Koul**  
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## Stepwise Guide for EPFO E-Nomination

Confederation of Bahadurgarh Industries (COBI) issued a guide for EPFO E- Nomination to make it easy for the employer as well as the employee to understand the process of nomination.



### EPFO E-Nomination





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COBI/2022-23/10/10

Date: 21.10.2022

Dear industrialists,

### Subject- Steps of e- nomination on EPFO portal

Sir/ Ma'am,

Confederation of Bahadurgarh Industries (COBI) works as an intermediate between the industries and the government. The motive of COBI is to take care of the grievances so that all the troubles of the Industrialist should reach the appropriate Government Department. We would like to take an initiative on the behalf of EPFO and try to make it easy for the industrialists as well as the employees to understand the e-nomination on EPFO portal.

An EPF acts as an emergency corpus when an individual requires emergency funds. In case of the sudden demise of an EPFO member, his family members and dependents will be able to withdraw the funds saved in his account without any hassle if the member has completed EPFO e-nomination.

This process basically allows the nominee or dependents — they can include your spouse, children and parents— to withdraw money saved in the EPF account, the Employees' Pension Scheme (EPS) and the Employees' Deposit Linked Insurance Scheme (EDLI).

Also, while the Employees' Provident Fund Organisation (EPFO) has said that there is no deadline for filing e-nomination online via UAN. However, doing so at the earliest, speeds up online claim settlement by nominees.

Know that EPF nomination can only be done online on EPFO's official website at [epfindia.gov.in](http://epfindia.gov.in). This means, you cannot visit a branch and get this information updated. Any changes or fresh EPF nominations have to be done online.

Confederation of Bahadurgarh Industries (COBI) is providing you the stepwise guide to know all about EPFO e-nominations or EPF nominations.

### **EPFO e-nomination steps**

**Step 1:** Go to the unified EPFO [member portal](#). Use your credentials to log into your PF account.

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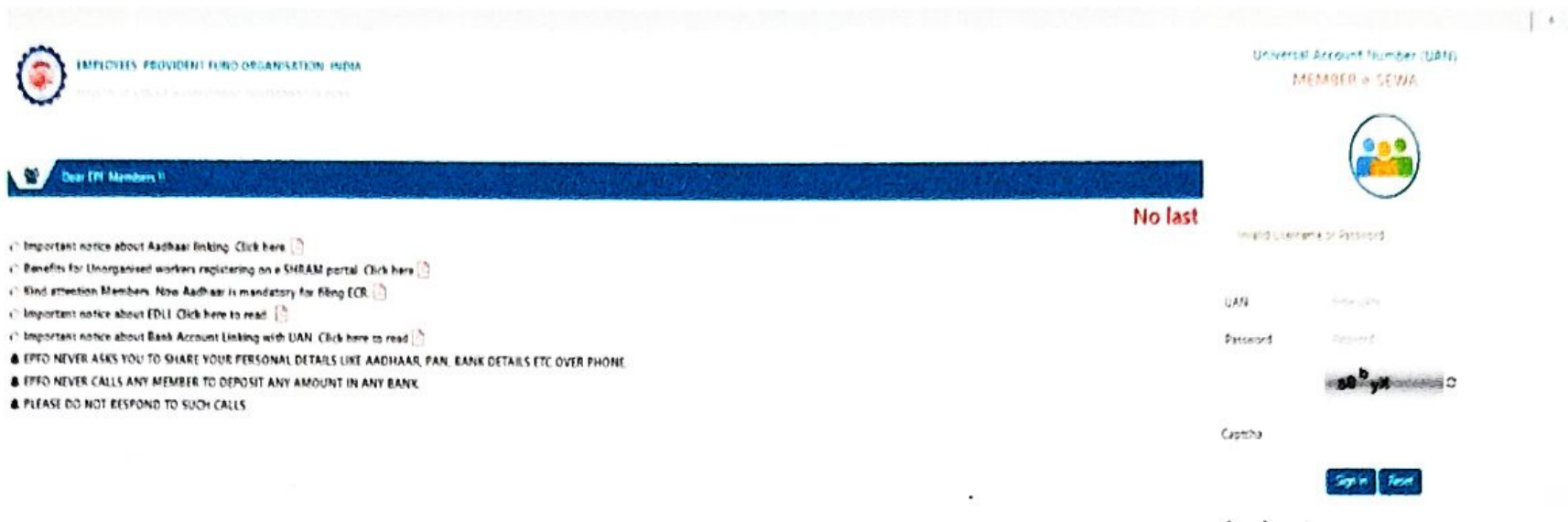
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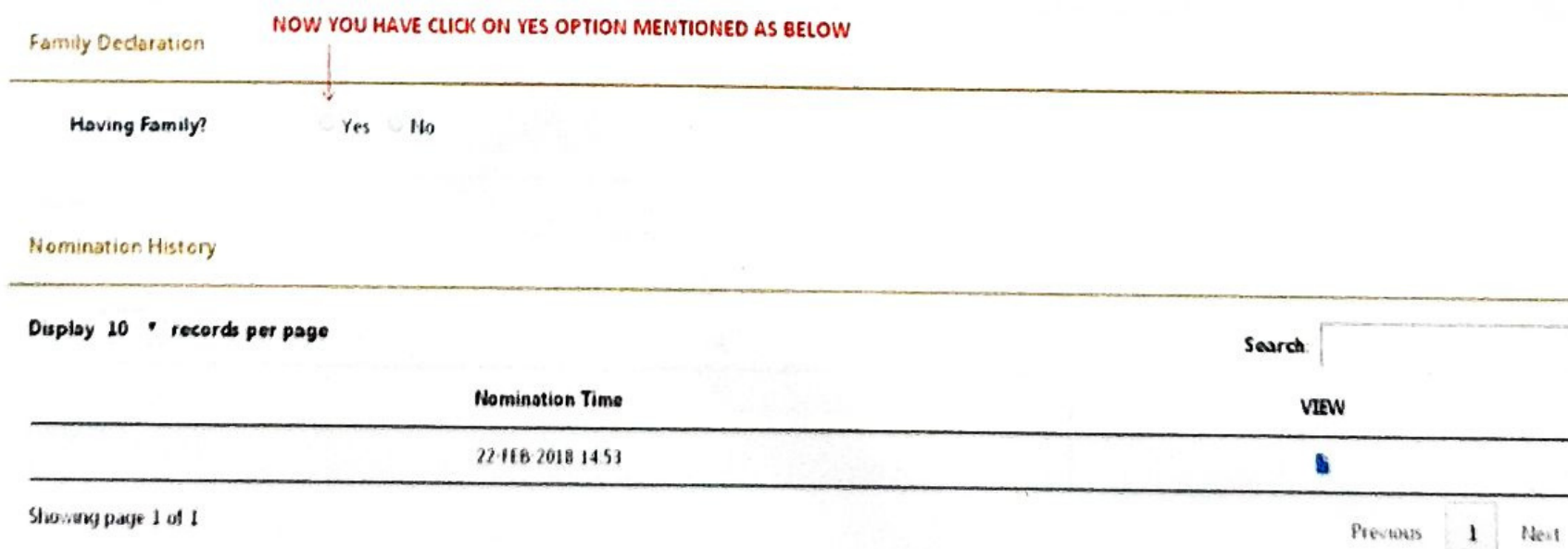


**Step 2:** Once you log in to the member portal using your UAN, password and captcha, the homepage will show you the 'Manage' option on the top left side of the page.



**Step 3:** Under the 'Manage' category, you will see options including, 'e-nomination'. You have to select this option.

**Step 4:** Once you click on e-nomination, a new page will open, asking if you have a family. You can click YES or NO. Click the Yes box, after which you will be given an option to add family members. Not all family members can be your PF nominees but providing the details of your family members is ideal way to keep your paperwork clean. For each family member, you will have to upload his/her photo and enter his/her Aadhaar number, name, date of birth and gender. On successful verification, they will be added.



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**Step 5:** You will now have to add the family members by providing their Aadhaar numbers, names, date of birth, their relation with you and their photographs.

Family Declaration

Having Family?  Yes  No

Add Family Details

| AADHAAR              | Name                 | Date of Birth        | Gender        | Relation        | Address              | Guardian             | Remove                           |
|----------------------|----------------------|----------------------|---------------|-----------------|----------------------|----------------------|----------------------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | Select Gender | Select Relation | <input type="text"/> | <input type="text"/> | <input type="button" value="X"/> |

**Step 6:** You need to select nominees from the family list and enter the total amount to be shared.

After that, click on 'Save EPF Nomination'.

EPF Nomination

| Select                              | AADHAAR | Name | Date of Birth | Relation         | Address of Nominee | Name and Address of Guardian | Total amount of share (%) |
|-------------------------------------|---------|------|---------------|------------------|--------------------|------------------------------|---------------------------|
| <input checked="" type="checkbox"/> |         |      | 05-02-1963    | Dependent Father |                    |                              | 50.0                      |
| <input checked="" type="checkbox"/> |         |      | 04-11-1967    | Dependent Mother |                    |                              | 50.0                      |

### EPFO e-nomination form e-signing

Once the nominee request is made, another page will open showing you pending nominee status. On this page, you can check the nominee details and proceed with the e-signing of your nomination form. Note that your PF nomination will become valid only after you e-sign this form.

EPF details saved successfully

Pending Nomination

Display  records per page


| Nomination Entry Time | View                                | Edit                                | e-Sign                                | Delete                                |
|-----------------------|-------------------------------------|-------------------------------------|---------------------------------------|---------------------------------------|
| 25-AUG-2022 10:28     | <input type="button" value="View"/> | <input type="button" value="Edit"/> | <input type="button" value="e-Sign"/> | <input type="button" value="Delete"/> |

Showing page 1 of 1

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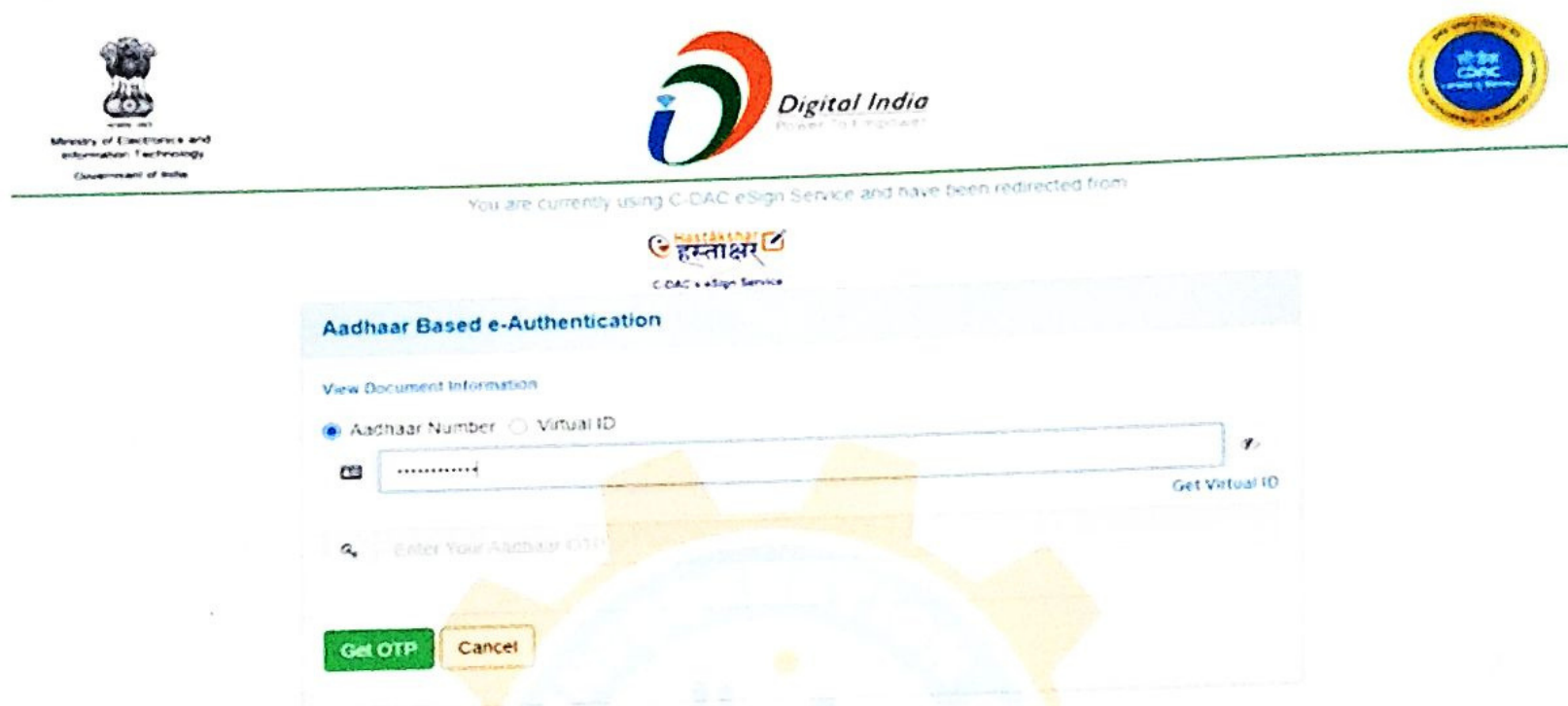
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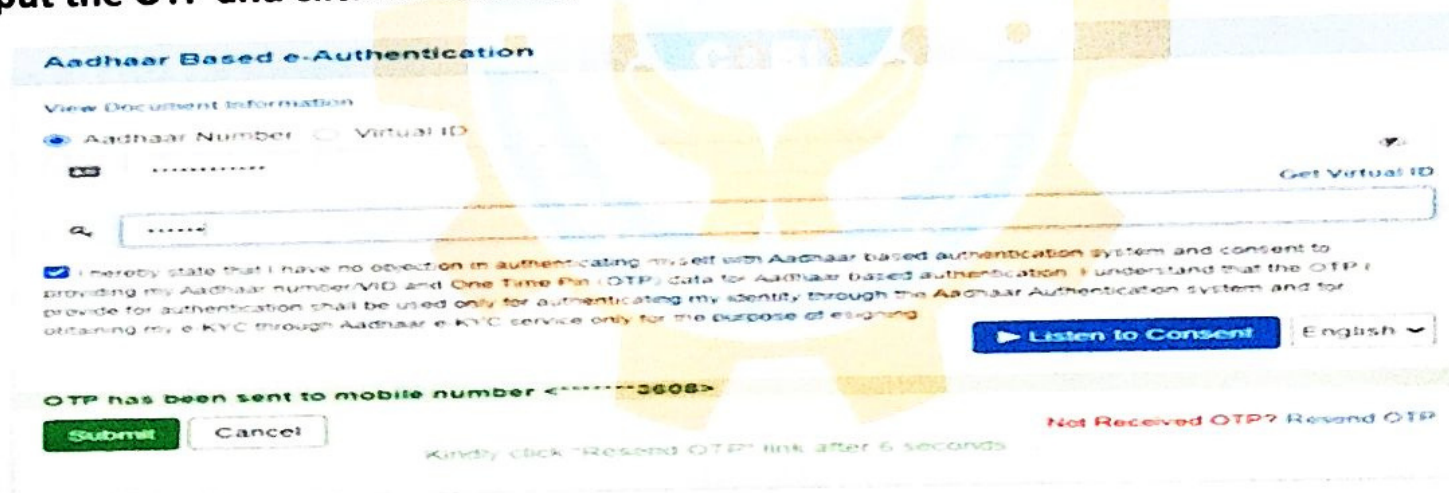
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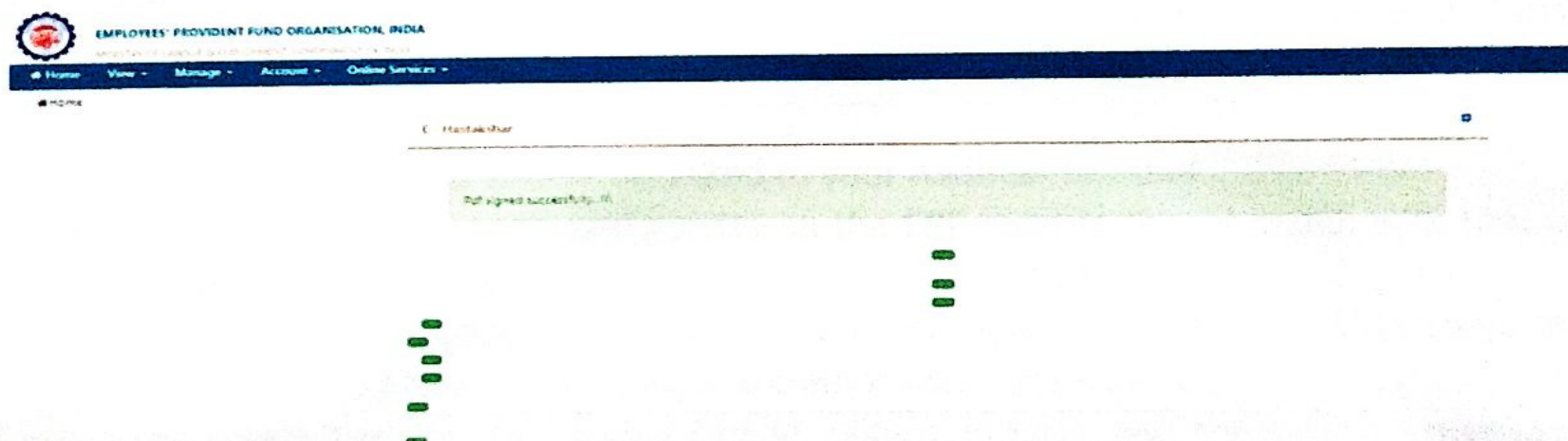
Once you click on the **e-sign** option, a new page will open. Here you need to enter your Aadhaar number and click on **'Get OTP'** option. You will receive an OTP on your phone, which you will have to put in the required field.



Input the OTP and click on **Submit**.



Your EPFO e-nomination is complete now. To view a PDF form of your PF nomination, click on the top green dot. A PDF file will be downloaded in your system.



**Profile photo update for EFPO-e-nomination**

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In case your profile photo is not updated on your EPFO online account, you will not be able to complete your EPFO e-nomination. In this case, you will receive an error message that says 'unable to proceed'. In case your photo is not uploaded, you have to do it before starting with your EPFO e-nomination.

**However make sure that:**

- The photo has been taken using a **digital camera**.
- The photo is **3.5 cm by 4.5 cm** in size.
- The image file should **not be larger than 100 Kb**.
- The photo must be in **JPEG/JPG/PNG** format.

### How to update your profile photo for EPFO e-nomination?

**Step 1:** Login to your UAN account.

**Step 2:** Under the **Menu** section, select **View**. From the drop-down menu, choose **Profile**.

**Step 3:** Click on **Change Photo** option on the left.

**Step 4:** Click on **Browse** to select a photo from your computer.

**Step 5:** Click on the **Preview** button, and Upload Photograph.

**Step 5:** Now, select **OK** for confirmation stating: 'are you sure to upload previewed photograph?'

**Your profile photo is now updated.**

### EPF e-nomination: Pre-requisites

Before you proceed with EPFO e-nomination, make sure you have the following:

- Make sure your profile photo is updated on the portal. If not, you will not be able to initiate your EPF nominee update online. The same is true for date of birth, permanent and current address, and marital status.
- Your mobile number should be linked to your Aadhaar number.
- Your name, date of birth and gender on the EPF records should match with that on the Aadhaar's details.
- Your siblings – brothers or sisters – are not considered as family members under the provisions of PF law. This means, you cannot nominate them as your PF beneficiary if you select 'Yes' for the 'Having Family' option. In case, you are going to nominate your brother or sister as you are unmarried, you will have to select 'No' to the 'Having Family' option.

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- You should have the key details about the nominee, including the person's official name, date of birth, Aadhaar number and photograph, to complete the EPF e-nomination.

To perform many actions through EPF website, a member typically needs approval from his employer. This, however, is not true in case of EPFO e-nomination. An EPF member can file their e-nomination online through the UAN portal without any intervention from the side of the employer.

### E-nomination EPFO: Benefits

EPF e-nomination would result in speedy payment of PF, pension and insurance of upto Rs.7 lakh to eligible nominees, in case something happens to you. We can sum-up the benefits of EPFO e-nomination in the following board points:

1. Online claim filing in case of death of the EPF member.
2. Online payment of PF money to your nominees.
3. Speedy claim settlement.
4. Paperless process.

Regards

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## **Stepwise Guide to Link Aadhaar with EPF Account**

Confederation of Bahadurgarh Industries (COBI) requested all the employees of the industries to link their Aadhaar number with UAN to enjoy the uninterrupted service of EPFO by providing them with the stepwise process of linking their Aadhaar with UAN through different modes along with its benefits.







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COBI/2022-23/10/08

Date: 21.10.2022

Dear industrialists,

### Subject- Steps to link Aadhaar with EPF Account

Sir/ Ma'am,

According to the notification released by the employees' provident fund organisation (EPFO), with the coming into force of the Section 142 of the Code on Social Security, 2020, the ECR shall be allowed to be filled only for those members, whose Aadhaar numbers are seeded and verified with the UANs, w.e.f 01.06.2021.

Therefore, please link your Aadhaar number in the UAN to avail uninterrupted services of the EPFO. Members can validate their Aadhaar with UAN through the online e- KYC facility available on the member portal as well as the UMANG app, in view of the impending mandatory provisions.

Confederation of Bahadurgarh Industries (COBI) would request you all to link your Aadhaar number with UAN to enjoy uninterrupted service of EPFO.

We are providing you the stepwise process of linking the Aadhaar with UAN through different modes along with its benefits.

## Steps to Link Aadhaar with EPF Account Online

**Step 1.** Visit the EPFO Member home page or e-SEWA portal <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>

**Step 2.** Login to your account using your UAN and password.

**Step 3.** In the "Manage" section, click on the **KYC** option.

**Step 4.** You will be redirected to a new page, from where you can select "Aadhaar" to link with your EPF account.

**Step 5.** Now, click on "Aadhaar" and enter your Aadhaar number and your name as per your Aadhaar card and click on the save option.

**Step 6.** Once you have saved your Aadhaar details, your Aadhaar will be verified from UIDAI's data.

**Step 7.** On successful approval of your **KYC document**, you will successfully be able to link Aadhaar with EPF account and you will find "Verified" written against your Aadhaar details

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### Linking Aadhaar with Your EPF Account Offline

To make it easier for those individuals who are not adept in using computers, EPFO has made provisions for linking Aadhaar with their EPF account. Such employees can get their EPF account linked with Aadhaar by visiting the EPFO office (**Regional Office- Rohtak Bhavishya Nidhi Bhawan, Plot no.1, Institutional Area Sector-3, Opp. The little Shri School,(HR) Rohtak – 1240001**) or you may also visit COBI office (**AKM Tower, Ground Floor, Plot No. 18 B/2, Ganapati Dham Industrial Area, Bahadurgarh, Haryana-124507**) with pre- appointment and submit the application in person. It can be done easily by following these simple steps:

**Step 1:** Fill out the “Aadhaar Seeding Application” form.

**Step 2:** Enter your UAN and Aadhaar in the form along with other relevant details.

**Step 3:** Attach self-attested copies of your UAN, PAN and Aadhaar with the form.

**Step 4:** Submit it to the executive at any of the field offices of EPFO (or at the address mentioned above) or Common Service Centres (CSC) outlets.

**Step 5:** After proper verification, your Aadhaar will be linked with your EPF account and you will get a message related to this on your registered mobile number.

### Link Aadhaar with EPF Account using UMANG App

The Ministry of Electronics and Information Technology (Meit) and National e-Governance Division (NeGD) launched UMANG (Unified Mobile Application for New-age Governance) to promote Mobile Governance in India. If you want to claim your EPF online, it is mandatory to link your Aadhaar with UAN i.e. (Universal Account Number). If you link your UAN with Aadhaar, your EPF account will also be linked to Aadhaar. Following are the steps that you must follow to link your EPF Account using UMANG APP:

**Step 1:** Login to the UMANG App using your “MPIN” or the OTP that you can receive on your registered mobile number

**Step 2:** Once logged in, go to “All Services Tab” and select “EPFO”

**Step 3:** Under the EPFO section, click on “e-KYC services”

**Step 4:** Under “e-KYC services” select **Aadhaar Seeding** option

**Step 5:** Now enter your UAN and click on “Get OTP”

**Step 6:** You will receive an OTP on your registered mobile number with EPF Account

**Step 7:** Enter your Aadhaar details

**Step 8:** You will now again receive an OTP on your registered mobile number and email

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**Step 8:** You will now again receive an OTP on your registered mobile number and email address

**Step 9:** Once the OTP verification is done, your Aadhaar will be linked to your UAN

### How to Know if your Aadhaar Number is Linked to your PF Account

To know if your Aadhaar number is linked to your PF account, you need to follow the steps mentioned below:

**Step 1:** Visit <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>

**Step 2:** Enter your UAN and Password to login

**Step 3:** Now, the UAN Member home page will open; find **Aadhaar** from the details mentioned on the page.

**Step 4:** If you see "**Verified (DEMOGRAPHIC)**" written against your Aadhaar number, it means your Aadhaar is linked to your EPF account and verified by UIDAI

### Benefits of Linking Aadhaar with EPF Account

Key benefits of linking your Aadhaar number with your EPF account are:

- When your Aadhaar is linked with your EPF and UAN, there are lower chances of errors and discrepancies in data as your information remains consistent with your Aadhaar card information.
- Linking Aadhaar to your EPF account minimizes the chances of having a duplicate account.
- You will be able to withdraw your PF online without the employer's attestation. The entire process can be carried online without any hassle.

Regards

**Pardeep Koul**  
General Secretary  
Confederation of Bahadurgarh Industries  
Contact- 7500100080  
E mail ID- [contact@cobijhajjar.org](mailto:contact@cobijhajjar.org)  
[www.cobijhajjar.org](http://www.cobijhajjar.org)



Regd. Office

AKM Tower, Ground Floor, Plot No. 18B/2, Ganapati Dham Industrial Area, Bahadurgarh, Distt. Jhajjar, Haryana - 124507



## Bad quality of material used in the upgradation work in the MIE Industrial Area

COBI sent a letter to HSIIDC informing the authority about the bad quality material used in the upgradation of the MIE Industrial area.

## एमआइई में चहारदीवारी निर्माण में किया जा रहा घटिया निर्माण सामग्री का प्रयोग

**जागरण संवाददाता, बहादुरगढ़:** आधुनिक औद्योगिक क्षेत्र (एमआइई) में करीब 26 करोड़ की लागत से सड़क व अन्य निर्माण कार्य शुरू हो गए हैं।

इन कार्यों में मुंगेशपुर ड्रेन के साथ लाखों रुपये की लागत से वाटर वर्क्स की चहारदीवारी बनाने का काम भी शामिल है। इस चहारदीवारी को बनाने का शुरू हो गया है, मगर इसके निर्माण में दोयम दर्जे (घटिया किस्म) की ईंटों का प्रयोग किया जा रहा है।

इसकी सूचना पर बहादुरगढ़ चैंबर आफ कामर्स एंड इंडस्ट्रीज (बीसीसीआई) के पदाधिकारियों ने कड़ी आपत्ति जताई है। उनका कहना है कि अगर एमआइई में काम किया जाए तो घटिया निर्माण सामग्री का प्रयोग बिल्कुल भी ना किया जाए। साथ ही बीसीसीआई के पदाधिकारियों ने इसकी शिकायत हरियाणा राज्य औद्योगिक आधारभूत संरचना विकास निगम (एचएसआइआइडीसी) के अधिकारियों को दी है और संबंधित ठेकेदार के खिलाफ कार्रवाई करने की मांग की है।



बहादुरगढ़ के एमआइई में चहारदीवारी निर्माण में किया जा रहा दोयम दर्जे की ईंटों का प्रयोग। ● जागरण

हमने कड़ी मशक्कत के बाद एमआइई में विकास कार्यों के लिए पैसा पास करवाया था। अब दोबारा यहां काम के लिए टेंडर किया गया। अगर अब भी घटिया निर्माण सामग्री का प्रयोग हो रहा है तो यह गलत है। मैंने संबंधित अधिकारियों को इस बारे सूचित कर दिया है। साथ ही बोला है कि निर्माण कार्य में घटिया निर्माण सामग्री का प्रयोग ना हो। अगर ऐसा होता है तो संबंधित कार्य को रुकवाया जाए और संबंधित ठेकेदार के खिलाफ कार्रवाई की जाए। - **सुभाष जग्गा**, महासचिव, बीसीसीआई

मेरे पास शिकायत आई है कि चहारदीवारी के निर्माण कार्य में घटिया ईंटों का प्रयोग हो रहा है। इस पर मौके का निरीक्षण किया जाएगा। अगर घटिया ईंट हैं तो उन्हें वापस करवाया जाएगा। हम जैसे अबल ईंटों के देंगे तो घटिया ईंटों का प्रयोग बिल्कुल भी सहन नहीं किया जाएगा।

**विरेंद्र कादियान**, तरिष्ठ प्रबंधक, एचएसआइआइडीसी



## **COBI requested HSIIDC to provide the work order for the substations**

Confederation of Bahadurgarh Industries (COBI) requested the authority to share the work order of the process of substation installation in MIE Part A and B and requested them to provide the contact details of the contractor in charge.





## **Request for making a helpdesk for EPF queries at the COBI office**

COBI requests the regional officer of EPFO to make an EPFO helpdesk at the COBI office so that it would be easy for the employees to register their grievances, as it is not possible for everyone to visit the office which is located in Rohtak to do the same.







## Confederation of Bahadurgarh Industries

Regn. No. HR015202100075

A SOCIETY REGISTERED UNDER HARYANA REGISTRATION AND REGULATION OF SOCIETIES ACT, 2012

Representing all the Industrial Areas of Distt. Jhajjar, Haryana

☎ COBI Helpline - +91: 75001 00080

✉ contact@cobijhajjar.org

🌐 www.cobijhajjar.org

COBI/2022-23/10/11

Date: 21.10.2022

To,

Regional Provident Fund Commissioner-I  
Employee's Provident Fund Organisation  
Ministry of Labour & Employment  
Govt. of India  
Rohtak - 124001

**Subject- Request for making a helpdesk for EPF queries at COBI office**

Respected Ma'am,

Confederation of Bahadurgarh Industries (COBI) works as an intermediate between the industries and the government. The motive of COBI is to take care of the grievances so that all the troubles of the Industrialist should reach the appropriate Government Department.

Ma'am, as you know that the regional office of EPFO is situated at Rohtak, Haryana, which is at a distance of around 50KM from Bahadurgarh/Jhajjar. It is not feasible for every employee registered under EPFO to visit the regional office. In this reference, we have discussed with you during your visit to COBI office, to make a help desk for EPF related queries at registered COBI Office which would function on weekly, fortnightly or monthly basis (depending upon the number of queries received).

With due respect, we would request you to deploy some official at COBI office in this regard and provide us with a proper schedule for the operation of the helpdesk.

We think this is the right time to think over this proposal and bring it to action as soon as possible.

Regards

Parveen Garg  
President

Confederation of Bahadurgarh Industries (COBI)  
Contact- 9811225655, 7500100080  
E Mail ID- [contact@cobijhajjar.org](mailto:contact@cobijhajjar.org)  
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## **COBI encouraged the industrialists to participate in India's 20th World Expo and Conference for Agro, Food & Beverages Industries 2022**

Confederation of Bahadurgarh Industries (COBI) sent an invitation to the industrialists on the behalf of MSME to participate in India's 20th World Expo and Conference for Agro, Food & Beverages Industries 2022 which is going to be organised from 21st to 23rd December in Mumbai and from 18th to 20th January at Pune.





## **COBI sent a letter to HSIIDC requesting the authorities to solve water supply issues in the MIE industrial area**

In the industrial areas of MIE, the industries are continuously getting water supply bills with handsome amounts but there is no water supply in those industrial areas. COBI has written a letter to HSIIDC in order to ask for the reason behind this issue.





## **Single window system for Industrialists**

COBI has requested that Chief Minister Mr. Manohar Lal Khattar Jito introduce a Single Window System where the industrialists will be provided with a checklist in which all the norms and policies of all the concerned departments will be mentioned clearly.







# नई कोशिश नई आशाएं

## Contact Details

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